**Jenny Austin  
Tour Operator**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to apply for the Tour Operator position at [Company Name]. With more than five years of experience leading tours for major resorts and travel companies, I believe I am an ideal candidate for this role.

My experience encompasses planning and executing international and domestic trips, ensuring travelers’ satisfaction, and handling customer inquiries and complaints. I am well- versed in various travel destinations and have extensive knowledge of the travel industry. My exceptional customer service and communications skills have resulted in repeat business and referrals.

I am confident I will be an asset to [Company Name] as a Tour Operator. I am a highly organized individual with great attention to detail, and I have a knack for developing creative, unique tour packages. I understand the importance of safety for travelers and take all necessary precautions to secure each tour’s success.

I have enclosed my resume for your review, and I am available to discuss my qualifications further in a personal interview. Thank you for your time and consideration.

Sincerely,

**Your Name**

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