**Jenny Austin  
Special Needs Assistant**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to express my interest in the position of Special Needs Assistant at [Company Name]. I am confident that I possess the knowledge, skills, and experience needed to be an exceptional addition to your team.

My previous experience as a Special Needs Assistant has enabled me to develop a strong set of skills that can contribute to your organization. I have experience providing direct care to individuals with disabilities, including those with Autism, Cerebral Palsy, Down Syndrome, and other conditions. I am well- versed in designing and implementing individualized support plans, as well as providing sensory integration activities and behavior management. I am a compassionate individual, committed to providing consistent and quality support.

I also have a strong background in communication, which I believe is essential to working with individuals with special needs. I possess the ability to listen carefully and respond to the needs of clients while also keeping them engaged. I am also confident in my ability to use positive reinforcement and other techniques to encourage progress.

Most importantly, I am passionate about helping individuals with special needs achieve success. I am prepared to bring this passion to your organization and help the individuals you serve reach their fullest potential.

I am confident that I can make a valuable contribution to your organization, and I would be delighted to discuss how my qualifications make me a perfect fit for the role. Please feel free to contact me at your earliest convenience to arrange a meeting.

Sincerely,

**Your Name**

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