**Jenny Austin  
SAP Business Analyst**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@example.comhorizontal line

4th September 20XX

[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to apply for the SAP Business Analyst position at [Company Name]. With more than 8 years of experience in the IT industry, I am confident that I bring the necessary skills and qualifications required for this role.

As an SAP Business Analyst, I specialize in analyzing data, performing system configurations, creating dashboards, and conducting end- user training. My extensive experience working with SAP has enabled me to develop a deep understanding of the system, and I am able to diagnose and troubleshoot any issues that arise.

I am highly proficient in preparing and evaluating business processes, ensuring that changes are in compliance with organizational objectives and SAP best practices. In addition, I possess strong communication and problem- solving skills, and I am very comfortable working with clients to ensure their requirements are met.

I am positive that I can make a positive contribution to your team. I am eager to discuss my qualifications and the value I can bring to [Company Name].

Thank you for your time and consideration.

Sincerely,

**Your Name**horizontal line