**Jenny Austin  
Instructional Technologist**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX

[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to express my interest in the position of Instructional Technologist at [Company Name], and to provide you with a summary of my qualifications.

As a qualified Instructional Technologist, I have extensive experience in developing technology- based solutions for instructional design. I have a strong knowledge of a variety of educational technologies, including Learning Management Systems, virtual classrooms, and interactive media. I have demonstrated success in creating and developing online courses that engage learners, as well as designing and developing custom multimedia components for course content.

In addition to my technical knowledge, I have a strong understanding of instructional design principles and am adept at creating engaging and effective learning experiences. I have experience in creating innovative and interactive learning solutions that accommodate the unique needs of a variety of learners. I understand the importance of blending technology and teaching strategies to meet individual needs and am passionate about creating learning experiences that are both enjoyable and effective.

My ability to collaborate and communicate effectively with stakeholders, including teachers, administrators, and students, has enabled me to create successful educational programs. I am proficient in multiple languages, including Spanish and French, which has enabled me to facilitate collaboration across cultures and languages.

I am confident that I will make a valuable contribution to the [Company Name] team and am excited to discuss my qualifications in more detail.

Thank you for your time and consideration.

Sincerely,

**Your Name**

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