**Jenny Austin  
Director Of Housekeeping**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX

[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to express my interest in the Director of Housekeeping position at [Company Name]. With my extensive experience in the hospitality and hotel industry, I am confident that I am the ideal candidate for this role.

Throughout my career, I have developed and implemented leading housekeeping practices for a variety of hotels and resorts. I have been responsible for overseeing all housekeeping operations, managing staff, managing budgets, and ensuring the highest standards of cleanliness and sanitation are maintained. I have a proven track record of successfully leading a team to help meet challenging goals and objectives.

In addition, I possess exceptional problem- solving and communication skills. I am an organized and detail- oriented leader who is accustomed to working in a fast- paced environment. I am also well- versed in the latest technologies and trends in the industry, which I am confident will help me bring a great deal of value to this organization.

I am certain that I am the perfect candidate for this role, and I look forward to discussing my qualifications in further detail. Please feel free to contact me at your earliest convenience. I thank you for your time and consideration.

Sincerely,

**Your Name**

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