**Austin Butler  
Convenience Store Clerk**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX

[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

I am writing to apply for the position of Convenience Store Clerk at [Company Name]. With my strong organizational skills, customer service mindset, and reliable nature, I believe I am an ideal candidate for this role.

My background includes two years of experience as a retail associate in a busy convenience store. During my tenure, I became adept at customer service, stocking shelves, and operating the cash register. I have a knack for multitasking, allowing me to manage customer inquiries, run the register, and restock shelves all at the same time. I can also take initiative and work independently, making sure that all customer needs are met in an efficient and friendly way.

Moreover, I am an excellent communicator and problem solver. I have experience managing customer complaints, resolving conflicts, and handling product returns. On top of this, I have a high attention to detail and can follow instructions closely.

I am excited to have the opportunity to join your team and am confident that my skills and experience are a great fit for this role. I look forward to speaking with you further and am available at your convenience to discuss my qualifications in person.

Thank you for your consideration.

Sincerely,

**Your Name**

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