**Jenny Austin**  
**Business Intelligence Manager**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX[Hiring Manager]

123 Address St

Anytown, ST 12345

Dear [Hiring Manager],

As a highly skilled and experienced Business Intelligence Manager, I am excited to present my application for the position at your organization.

With extensive experience in successfully leading BI programs and teams, I am confident that I am the ideal candidate for this role. I possess a deep knowledge of the various tools and technologies associated with the field and am able to design, execute, and maintain large- scale BI solutions.

I am a skilled communicator and have a track record of successfully collaborating with individuals at all levels of an organization. I am also an excellent problem solver and have the ability to quickly identify and remediate issues within a BI program.

In my current role as Business Intelligence Manager, I have implemented a number of successful BI strategies that have improved the delivered data accuracy, enhanced customer service, and increased operational efficiency.

I am confident that I possess the perfect combination of skills and experience to be a valuable asset to your organization. I look forward to discussing my application further at an interview.

Sincerely,

**Your Name**

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