**James Smith  
Biology Lab Assistant**

123 Your Street, Your City, ST 12345, (123) 456-7890, email@maxresumes.com

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4th September 20XX

Dear Hiring Manager:

I am writing to express my strong interest in the Biology Lab Assistant position advertised on your company’s website. With my experience, knowledge and skills, I am confident that I am the best candidate for this role.

I am a recent graduate of the University of Texas- Austin with a Bachelor of Science in Biology. During my studies, I gained knowledge in a wide range of topics within the field of biology, including anatomy and physiology, microbiology, genetics, and ecology. I also had the opportunity to gain laboratory experience in both academic and industry settings. As a lab assistant in a scientific research laboratory, I was responsible for the management and maintenance of laboratory equipment and supplies, as well as training and mentoring of new lab personnel.

In addition to my experience in the lab, I am also highly organized, detail- oriented, and have excellent communication and interpersonal skills. I am able to work independently and collaboratively, with an unwavering commitment to accuracy and safety. I am also comfortable working under pressure and am able to meet deadlines.

I am excited to bring my experience and skills to your team and am confident that I can make a positive contribution to your lab operations. I have enclosed my resume for your review and I am available for an interview at your convenience.

Thank you for your time and consideration.

Sincerely,

**Your Name**horizontal line